

Guide to the Libraries for Engineering and Information Science & Technology

The University of Tokyo



- Library locations: Engineering Bldg.1A / Eng.1B / Eng.2 / Eng.3 / Eng.4 / Eng.5 / Eng.6 / Eng.7 / Eng.14 / Science Bldg.7 (See: p.1)
- Hours: Weekdays 9:30 am to 5:30 pm (Eng.2 Library: until 7:00 pm)
(Some libraries suspend counter service between 12:30 and 1:30 pm.)

There are 10 libraries in the Libraries for Engineering and Information Science & Technology.
Each library stores materials for different fields.

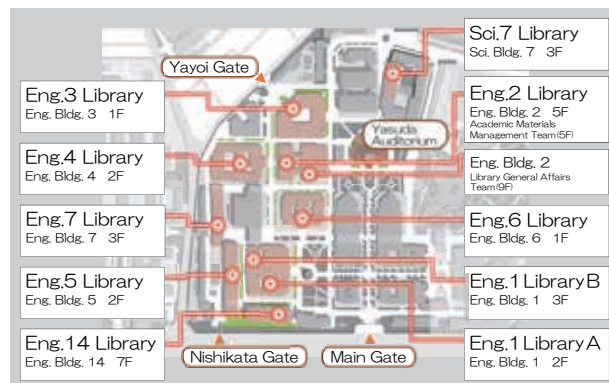
https://library.t.u-tokyo.ac.jp/index_e.php

■ List of Libraries for Engineering and Information Science & Technology

There are 10 libraries in the Libraries for Engineering and Information Science & Technology. Each library stores materials for different fields (departments), and serves as a home library for the members of that department.

Buildings may be locked or opening hours may change. Before visiting the library, please check the library website.
https://library.t.u-tokyo.ac.jp/index_e.php

Because the University of Tokyo has many libraries, we advise you check the services provided by each library on the Library System Homepage.
<https://www.lib.u-tokyo.ac.jp/en/library/contents/guide>



* If you do not know which library is your home library, please ask. (See the back cover)

Library (Floor/Telephone)	Department			
	Faculty of Eng.	Grad. Sch. Eng.	Grad. Sch. IST	Other Members of the Faculty
Eng. Bldg. 1A (2F/03-5841-6087)	Civil Engineering	Civil Engineering		
Eng. Bldg. 1B (3F/03-5841-6207)	Architecture	Architecture		
Eng. Bldg. 2 (5F/03-5841-6315)	Mechanical Engineering Mechano-Informatics Precision Engineering Information and Communication Eng. Electrical and Electronics Eng.	Mechanical Engineering Precision Engineering Electrical Eng. and Information Systems Institute of Engineering Innovation	Information and Communication Engineering Mechano-Informatics	Other members of the Faculty
Eng. Bldg. 3 (1F/03-5841-7087,6519)	Systems Innovation Applied Chemistry Chemical System Engineering Chemistry and Biotechnology	Systems Innovation Nuclear Engineering and Management Technology Management for Innovation (TMI) Nuclear Professional School Applied Chemistry Chemical System Engineering Chemistry and Biotechnology		
Eng. Bldg. 4 (2F/03-5841-7171)	Materials Engineering	Materials Engineering		
Eng. Bldg. 5 (2F/03-5841-7403)	Applied Chemistry Chemical System Engineering Chemistry and Biotechnology	Applied Chemistry Chemical System Engineering Chemistry and Biotechnology Bioengineering		Research into Artifacts, Center for Engineering
Eng. Bldg. 6 (1F/03-5841-6945)	Applied Physics Mathematical Engineering and Information Physics	Applied Physics	Mathematical Informatics Information Physics and Computing Creative Informatics	
Eng. Bldg. 7 (3F/03-5841-6613)	Aeronautics and Astronautics	Aeronautics and Astronautics		
Eng. Bldg. 14 (7F/03-5841-6257)	Urban Engineering	Urban Engineering		
Sci. Bldg. 7 (3F/03-5841-4277)			Computer Science	Information Science (Fac. Sci.)
Research Center for Advanced Science and Technology (RCAST) Library (Komaba II Campus/03-5452-5388)		Advanced Interdisciplinary Studies (AIS)	* If your laboratory is on the Hongo Campus, you can change your home library. (Please ask at the Eng. 2 Library or at the above libraries.)	

※ If your laboratory is on a campus different from where your department is located, your home library can be changed.
 Please consult with the libraries on the Komaba, Kashiwa or Shirokane Campuses.

Library Hours

Weekdays 9:30-17:30 (Eng. 2 is open until 19:00 - restricted to members of the university)

*No counter service: 12:30-13:30 (Except Eng. 2)

*Overtime use (Only authorized users - Schedule may be changed): [Eng. 3] Weekdays 8:00-9:30, 17:30-22:00 [Eng. 4] Weekdays 17:30-21:00 [Eng. 5] Weekdays 17:30-22:00, Saturdays/Sundays 9:30-21:00 [Eng. 6, Eng. 7] Available 24 hours per day [Eng. 14] Saturday (every second week) 10:00-13:00

Closed: Saturdays, Sundays, National Holidays, New Year's Holiday (December 27th to January 5th), and during the period of Entrance Examinations *Libraries may also be closed for various events.

User Registration

You need:	Your IC University ID Card *If you do not have an IC University ID card, please present proof of affiliation and apply for a library card at the Eng. 2 Library
Apply at:	Student: Please register your e-mail address and phone number in the UTAS system. If you cannot log in to UTAS, present your student ID card at the library counter.
Services available	Borrowing, MyOPAC Log-in, entering libraries in UTokyo *When you log in to MyOPAC, you can check reservation status, extend borrowed materials, and use Delivery Request Service.

Borrowing

Books: Up to 5 books for 2 weeks (A loan renewal is allowed four times)

Present your IC University ID card or library card.

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Photocopying *You must understand copyright law to use copyrighted materials.

- Photocopying (University expense)
 - Prepaid card purchased at university expense
 - University expense application form (公費来館複写申込書)

Please contact your home library in advance.

You need permission from the faculty advisor responsible for the budget.

- Photocopying (Private expense)

Library	Payment	Notes
Eng. 2	Coins	¥10, ¥50, ¥100, ¥500 coins and ¥1,000 bills can be used. We are unable to exchange money.
Eng. 1B, Eng. 14	Utokyo CO-OP copy card	Please purchase the UTokyo CO-OP copy card at UTokyo CO-OP store in advance and bring it.

Please check the website (https://library.t.u-tokyo.ac.jp/index_e.php) for how to copy materials in libraries without a copy machine that can accept cash.

Delivery Request

- Free of charge: Book delivery from On-campus libraries besides your home library
- Fee-based: Request materials from other universities, request photocopies or PDF files from UTokyo libraries

*Paid services require registration at your department library.

For paying by public expense, an application signed and sealed by the faculty advisor responsible for the budget is required.

Please mind your manners.

The following activities are prohibited:

- Eating, drinking, smoking, conversing on mobile phones, and taking pictures inside the library.
- Using an ID or library card that is not your own.
- Loaning borrowed materials to another person.
- Damaging or losing materials.

-Photocopying more than just a small portion of a book.

-Making copies of software.

-Excessive downloading of electronic books and journals, databases, or any content contained therein.

-Transferring, distributing, and/or uploading data from electronic books, journals, and databases.

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Access the library website: https://library.t.u-tokyo.ac.jp/index_e.php

■ Finding Articles and Reading on the Internet

● Useful Databases

- CiNii Research (Academic journals and transactions by academic societies in Japan, etc.)
- Web of Science (Covers articles published in major academic journals)
- Engineering Village (Covers a wide range of engineering-related fields)

● Literacy

- Gateway to search for documents and other academic information over the Internet
- Please check [【Electronic Resources Usage Policy】](#) .

■ Getting Articles (Visit the library, Read on the Internet, Request delivery)

● U-Tokyo OPAC

- Search by books or journal titles and confirm the holding library.
- You can check the location of the holding library, open hours, and other information.

● E-journal & E-book Portal

- Search by electronic journals or book titles.

● Ezproxy

- Some e-Journals, e-books, and databases may be used from outside of the campus (You will need to have a UTokyo Account/available by position).

● Delivery Services (pick up at your home library)

- Book delivery from on-campus libraries besides your home library (free of charge)
- Document delivery from UTokyo Libraries (Photocopy/View PDF) [FEE-required]
- InterLibrary Loan (Photocopy/Borrow) from other universities [FEE-required]

● MyOPAC

- You can request delivery service from the Internet.
- Extend return dates for borrowing books, book purchase requests, and more.

■ Wireless LAN

Personal computers can connect to the internet using UTokyo WiFi service in all libraries.

*For questions concerning UTokyo WiFi, please see the following website:

https://utelecon.adm.u-tokyo.ac.jp/en/utokyo_wifi/

*Each member can also use the Faculty of Engineering's wireless LAN (except in the Sci.7 Library) or the Graduate School of Information Science & Technology's wireless LAN (in the Sci.7 Library).

■ Study Room

The Eng.2 Library may be reserved up to 2 weeks in advance.

Please check the link below for details such as the number of people who can use this room and how to apply.

https://library.t.u-tokyo.ac.jp/eng2_e.php#studyroom

■ Database Training Course

Introductory database training courses for students are held in spring and autumn.

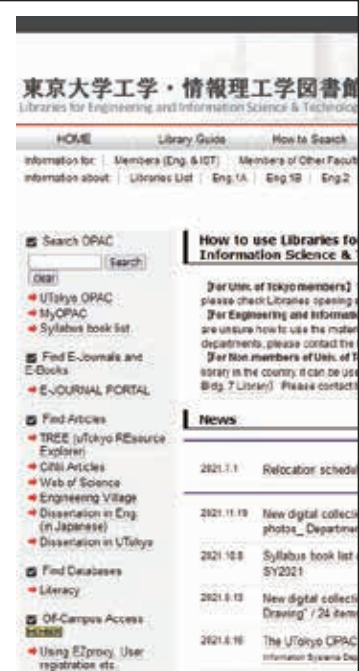
You can learn how to search for books or journal articles with OPAC, e-journals, and other essential databases.

<https://www.lib.u-tokyo.ac.jp/en/library/literacy/training> Please check "Literacy" website.

■ Reference

Library staff can answer questions on library usage and document searches.

You can also query by email or via the ASK service: (<https://opac.dl.itc.u-tokyo.ac.jp/opac/ask/?lang=1>) .



History of Libraries for Engineering and Information Science & Technology

There are two points of origin for the Faculty of Engineering at the University of Tokyo: the Imperial College of Engineering (Koubu daigakkou) and the Department of Science (Technology) at the University of Tokyo, as they were known in the early Meiji era. The engineering library at the Imperial College of Engineering, known as Shobou, and the Library of Law, Science, and Literature at the Department of Science both housed some of the most extensive collections in Japan.

The two faculties merged in 1886 to form the College of Engineering at the Imperial University of Tokyo (Teikoku daigaku kouka daigaku). The College of Engineering branch library, Shobou, was later incorporated into the University Library in 1893. As the collection of material continued to grow thereafter, the College of Engineering (later renamed the Faculty of Engineering in 1919) succeeded in creating new department libraries. Through these a variety of different services were offered.

In April 2006, all of the department libraries were gathered into one organization: the Libraries for Engineering and Information Science & Technology. The previously existing department libraries remained as they were, managed as a single organization. The libraries strive to provide an even more exceptional level of service to the students and faculty of the university. Along with the most current collections in Engineering and Information Science & Technology, the library reflects the Faculty of Engineering's long-standing tradition from early in the Meiji era of collecting dissertations, foreign professorial collections, writings by professors with overseas study experience, picture maps from the Edo period, and other such precious documents. You can find some digital contents at "Source materials for Engineering History: The University of Tokyo Digital Archive" (<https://curation.library.t.u-tokyo.ac.jp>).

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[Library General Affairs Team]

https://library.t.u-tokyo.ac.jp/index_e.php
(Search "tokyo eng ist library")